

# **NATIONAL ASSOCIATION OF RETIRED POLICE OFFICERS.**

## **STAFFORDSHIRE BRANCH No. 96.**

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### **BRANCH RULES.**

1. **TITLE.** This Branch of the National Association of Retired Police Officers shall be called the Staffordshire Branch and its area shall be that part of the County Policed by the former Staffordshire and Stoke on Trent Constabulary and the present Staffordshire Police.
2. **MEMBERSHIP** shall be in accordance with Rule 6 of the National Association of Retired Police Officers current rules.  
Any police pensioner, wife of a police pensioner or widow of a police pensioner or any other Force who wishes to join this Branch shall be accepted.
3. **OBJECTIVES** in accordance with Rule 3 of the National Association of Retired Police Officers current rules.
4. **SUBSCRIPTIONS**, in accordance with Rule 11 of the National Association of Retired Police Officers current rules.
5. **COMMITTEE.** The supreme authority of the Branch shall be vested in a committee of Branch Members elected annually at the Annual General Meeting of the Branch.  
Retiring members shall be eligible for re-election.  
Notice of nominations for election to the Branch Committee shall be sent to the Secretary of the Branch fourteen days before the AGM.  
The following members shall be ex-officio members of the committee: -  
President, Chairman, Vice Chairman, Secretary, Assistant Secretary, Treasurer.  
There shall in addition at least 14 members including ladies, and the committee shall have power to co-opt members to sit on the committee up to the date of the next AGM.
6. **OFFICERS.** These shall be elected annually at the AGM of the Branch. Fourteen days notice of nomination shall be sent to the Secretary before that meeting.  
The Officers shall be a President, Chairman, Vice Chairman, Secretary, Assistant Secretary and Treasurer. Vice-Presidents may be elected at the Annual General Meeting but shall be Honorary and shall not sit upon the Branch Committee.
7. **MEETINGS.** The Branch Committee shall meet annually, or as required, at a place to be decided by the Chairman. Five members shall form a quorum.  
  
The Annual General Meeting shall be held at a place, time and date to be decided by the Committee, if possible in accordance with Rule 17 of the National Association of Retired Police Officers, but the committee have the power to decide upon the date of the AGM.
8. **FINANCE.** All monies belonging to the Branch shall be held by the Treasurer and paid by him into a bank account approved by the Committee.

An auditor approved by the Committee shall audit branch Accounts annually and the financial years shall be a calendar year ending on 31<sup>st</sup> December each year.

The expenses of members, officers and delegates carrying out authorised Branch work shall be met out of Branch Funds in accordance with Rule 19 of the National Association of Retired Police Officers.

Payment of accounts shall be authorised on behalf of the Branch by two members of the Committee nominated by the Committee and both such persons shall sign all cheques. Subject to any other arrangements made by the Committee these two persons shall normally be the Chairman and Secretary/Treasurer.

9. **DISSOLUTION.** In the event of the Branch being dissolved at any time it shall be competent for a special meeting of the Branch to arrange for the disposal on any funds remaining to the credit of the Branch in accordance with Rule 22 of the National Association of Retired Police Officers.
10. **ALTERATION OF RULES.** No alteration of these rules shall be made except at the Annual General Meeting of the Branch and then only if fourteen days prior notice has been given to the secretary and such notice shall include particulars of any proposed amendment.
11. **STANDING ORDERS.** These shall be in accordance with the attached particulars.
12. **DISPUTE.** Any unsolved disagreements as to the interpretation of these Rules and Standing Orders shall be referred to the National Association of Retired Police Officers National Executive Committee whose decision on any such disagreement shall be final.
13. Members who have given the Branch outstanding service may be elected to Emeritus rank and the Committee may make recommendations accordingly. Any member so named shall hold honorary rank in the Branch.

Branch Funds, may be used to subsidise social events which encompass the whole of the Staffordshire Branch of Narpo [e.g. AGM or Reunion Lunch].  
Ordinarily Branch Funds will not be used to subsidise Sub Branch social functions. In exceptional circumstances [e.g. Special Occasions], then any request made by a Sub Branch for financial assistance in respect of this social/special occasion will have to be referred to a full Branch Meeting for a decision to be made.

At the June Branch Meeting each year from 2015 a discussion will take place concerning the re-distribution of Branch Funds to Sub Branches. This will be conditional on discussion having taken place between the Branch Treasurer and the Branch Executive Officers, to ascertain that the Branch Funds are sufficiently healthy for a re-distribution to take place. If feasible it will be based on a 50/50 split between the smaller and larger Sub Branches as per the agreement decided at the Branch meeting on 20.06.2015.

## STANDING ORDERS.

1. All notices of motion to be given in writing, and amendments orally.
2. No motion or amendment shall be spoken upon, except by the mover, until it has been seconded and read to the Meeting.
3. No motion or amendment after being seconded shall be withdrawn without the consent of the Meeting.
4. Whenever an amendment is under consideration, no second amendment shall be moved until after the first has been disposed of.
5. A member shall not move or second more than one amendment on any motion.
6. If an amendment be carried it displaces the original motion and becomes the substantive motion, whereupon a further amendment may be moved.
7. If an amendment be negative another amendment to the motion under consideration may be moved.
8. The mover of an original motion shall not introduce any new matter.
9. The mover of an original motion, but not an amendment, shall have a right to reply at the close of the debate upon such motion, but if the previous question, or 'to proceed with the next business' be moved and seconded, it shall immediately be put to the Meeting, and, if carried the discussion upon the particular question shall close without any reply being made thereon by the mover of the original motion, and the motion shall be put to the Meeting.
10. Except by permission of the Chairman the mover of an original motion shall not speak for more than 10 minutes and the seconder, and each succeeding speaker for 5 minutes.
11. A member shall not speak more than once on the same question unless it be to a point of order or in explanation.
12. When a member speaks he shall confine his observations to the question under consideration and shall address the Chair.
13. All members with the exception of the one addressing the Meeting shall be seated and when the Chair rises no one shall remain standing, nor shall anyone rise until the Chair has resumed.
14. In the event of any members not obeying the call of the Chairman it shall be within the power of the Chairman to order such members to retire from the Meeting.
15. Standing Orders shall not be suspended unless two- third of the members present at the Meeting agree to the motion proposing such action.